

Gather Space Pricing and Agreements

An additional 40 minutes (for setup and cleanup only) will be added to your booking time to allow you to prepare for your class and transition smoothly for the next facilitator. Any overtime beyond this will incur additional charges, so please be mindful of the next person's time.

Class time is rounded up to the next full hour for pricing purposes. For example, a 2.5-hour class will be charged as a 3-hour session.

*Weekends are prime time slots, if you book your offering on a weekend it will add an additional \$30 to your total rental fee per day(s).

Tier 1: Basic Rental

- Access to the gathering space for your booked hours
- No additional promotional or logistical support

This tier is for private rentals or for facilitators who are fully self-promoting and simply need the space.

Class Length	Price	Deposit
1 hour	\$32	\$15
2 hour	\$54	\$27
3 hour	\$84	\$42
4 hour	\$106	\$53
5 hour	\$138	\$69
6 hour	\$158	\$79
7 hour	\$190	\$95
8 hour (full day)	\$210	\$105

Tier 2: Visibility Package (Marketing & booking support added)

Includes space rental plus limited promotional exposure:

Social Media

- Shared Instagram Stories: Limit 1 per week leading up to your event (will include booking link, max 4 weeks)
- Included in the “What’s Happening Next Week” social post

Email Marketing

- Featured in the monthly newsletter event overview
- Included in the “What’s Happening Next Week” email

Website

- Event listing on A Touch of Meraki’s website for easy discovery and booking

Class Length	Price	Deposit
1 hour	\$42	\$21
2 hour	\$64	\$32
3 hour	\$96	\$48
4 hour	\$116	\$58
5 hour	\$148	\$74
6 hour	\$168	\$84
7 hour	\$200	\$100
8 hour (full day)	\$222	\$111

Tier 3: Professional Growth Package

Includes everything in **Tier 2**, **plus** enhanced visibility:

Additional Social Media Exposure

- Shared Stories and collaborator posts on content you create
- Visible on our social main feed

Limit: 1 story + 1 collaborator post per week, (max 4 weeks) leading up to your event

Website Feature

A dedicated facilitator profile page on the A Touch of Meraki website, which includes:

- Your bio and professional background
- A featured section highlighting your upcoming offerings
- Direct links to your website and social media platforms

Class Length	Price	Deposit
1 hour	\$54	\$27
2 hour	\$74	\$37
3 hour	\$106	\$53
4 hour	\$126	\$63
5 hour	\$158	\$79
6 hour	\$170	\$85
7 hour	\$210	\$105
8 hour (full day)	\$232	\$116

Tier 4: VIP Support Package

Includes everything in **Tier 3**, **plus** priority access and premium placement:

Priority Booking

- Access to prime calendar dates (Friday–Sunday) with no additional premium fees

Extended Promotional Push

- Website homepage “Feature of the Week” spotlight
Your offering highlighted prominently on the homepage for that week

Class Length	Price	Deposit
1 hour	\$64	\$32
2 hour	\$84	\$42
3 hour	\$116	\$58
4 hour	\$138	\$69
5 hour	\$168	\$84
6 hour	\$190	\$95
7 hour	\$222	\$111
8 hour (full day)	\$242	\$121

Additional Promotion & Support (Optional Add-Ons)

For an additional fee, A Touch of Meraki offers optional expanded support services beyond what is included in your selected tier. These add-ons are designed to support visibility, logistics, and ease but do not replace the facilitator's responsibility for promoting and managing their offering.

Available Add-On Options

Individual Email Campaign: One dedicated email sent to our subscriber list highlighting your offering

Limit: 1 email per facilitator, per month

Flat Rate: \$22 per email

Content Creation Support

- Canva-designed promotional materials, such as:
 - Event flyers
 - Social media post graphics
 - Story templates
- Content is created using A Touch of Meraki's brand standards unless otherwise agreed upon
- Facilitator is responsible for posting and sharing content on their own platforms
- *Pricing provided upon request, based on scope*

Set-Up & Clean-Up Support (Beyond Required Housekeeping)

- Additional hands-on support for event setup and/or cleanup beyond the standard facilitator responsibilities
- Examples may include extended room resets, prop assistance, or additional breakdown support
- Must be requested in advance and is subject to availability
- Pricing provided upon request

Agreements:

- _____ Deposits must be paid to A Touch of Meraki at the time of booking to secure your requested date and time. If you are unable to pay immediately, we will place a temporary 24-hour hold on the selected date and time. If the deposit is not received within 24 hours, the hold will be released, and the time slot will become available for others to book.
 - _____ If for any reason the property is damaged beyond repair it will be required that payment is made to cover the cost of damages. Deposit does not cover damage or cost of replacement.
 - _____ Total rent will be collected on the 1st of the month of your offering.
 - _____ A donated, not required guest pass for A TOUCH OF MERAKI is suggested for use in promoting your offering. We will use this class pass for a team member or client of the business to help promote you.
- *All Payments will go to A Touch of Meraki. We will invoice via QuickBooks.

Cancellation policy:

Cancellations made less than 30 days before the scheduled date will result in the **full payment being retained** by A Touch of Meraki.

Cancellations made with at least 30 days' notice will be eligible for a **50% refund of the payment (cost of deposit)**. The remaining 50% will be retained as an **administrative fee** and to account for the potential loss of the reserved time slot if it cannot be rebooked.

What we do not do:

Post content on your behalf. Remind you of when to post. Fill your classes for you.

What we offer to you in our gather space:

Below is a list of what our Gather Space includes. Any other props, materials etc. will need to be provided by the facilitator.

- Bathroom
- Bluetooth speaker
- Projector or 47in. Smart TV
- Meditation chair x 13
- Yoga mat x 15
- Soft blanket x 30
- Yoga blanket x 15
- Yoga bolster x 15
- Yoga block x 30
- Yoga strap x 15
- 6ft folding table x 2 (includes fitted black table cloths)
- 4ft folding table x 3 (includes fitted black table cloths)
- 5ft bench seat
- 20 white folding chairs
- Whiteboard with pens and eraser
- Water, coffee, tea service included in rental
- 3 practitioner tables
- A variety of tapestries for backdrop or solid black curtain

IF IT IS YOUR FIRST TIME BOOKING WITH US, A WALK THROUGH IS REQUIRED. We will clarify set up options and cleaning requirements as well as how to access/lock up the Gather Space after regular business hours.

Agreement & Signature

By signing below, the Facilitator acknowledges that they have read, understood, and agree to abide by the terms outlined in this agreement.

Facilitator Name: _____

Facilitator Signature: _____

Date: _____

A Touch of Meraki Representative

Name: _____

Signature: _____

Date: _____